

APAR  
URGENT



OFFICE OF THE  
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI  
C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002

DATED 27/04/2023

F.NO. 05-2023-24/correspondence/NG Personnel (APAR) / 1371

To,

All Pr.Chief Commissioners of Income Tax and Pr. Directors General of Income Tax, Delhi Region, New Delhi.  
All Chief Commissioners of Income Tax and Directors General of Income Tax, Delhi Region, New Delhi.  
The Pr. Commissioners/commissioners of Income Tax, Delhi-01,04,07,10,12,15,20, ReFAC (AU)-1 to 10, ReFAC (VU)-11 to 4, ReFAC (RU)- 1 & 2, ReFAC (TU)-O1, Central-1 to 3 and Intl. Tax- 1 to 3, New Delhi.  
The Commissioners/Directors of Income Tax, (Appeal Unit)-1 to 31, (Appeal)-23 to 31, (Appeal)-42 to 44, APA, Exemption, I&CI, Audit- O1 & O2, ITAT, Judicial, Appropriate Authority, TDS -01 & O2, DRP, CO, Transfer Pricing-O1 to O3, New Delhi.  
The Addl. Directors General of Income Tax, Expenditure Budget, DTRTI, Recovery, IT, Audit, Infra-O1 & O2, Investigation- O1 & O2, L&R-O1 & O2, TPS, Vigilance, HRD, New Delhi.  
The Addl./Joint Commissioners of Income Tax, Administration, Coordination, Vigilance, Personnel, New Delhi.  
The Under Secretary (V &L), CBDT, New Delhi.  
The Dy/Asstt. Commissioners of Income Tax, Admn, Coord, Finance, Litigation, Pers., Vigilance, New Delhi.

Madam/Sir,

**Subject:-** Revision of last date for submission of self appraisal by the Officer Reported Upon(ORU) to the Reporting Officer from 15<sup>th</sup> April to 30<sup>th</sup> April from the Reporting Year 2022-23 onwards for the officers/officials of Income Tax Department- reg.

Kindly refer to the subject cited above.

In this regard, please find enclosed the letter dated 17.04.2023 issued by Directorate of HRD, vide which the revised last date for submission of self appraisal by the Officer/Officials Reported Upon from Reporting Period 2022-23 onwards has been circulated.

The undersigned is further directed to request your good self to kindly circulate the same amongst all the officer/officials posted in your charge for necessary compliance of the same.

Encl: As above

Yours faithfully,

(ANURAG KUMAR SINGH)  
ITO(HQRS. PERSONNEL NG),  
O/o Pr. CCIT(CCA), NEW DELHI

Copy to:

1. The Deputy/Assistant Commissioner of Income Tax, Admn/Coord/Finance/Personnel/Vigilance and all DDOs Delhi Charge including Central and DG (Inv)(Exemption), DI(Inv), New Delhi.
2. The Income Tax Officer, PRO/Protocol/Welfare/Admn/Form Store/MST unit, New Delhi.
3. All recognized Associations, New Delhi, Notice Board and on the website [www.incometaxdelhi.org](http://www.incometaxdelhi.org)

(ANURAG KUMAR SINGH)  
ITO(HQRS. PERSONNEL NG),  
O/o Pr. CCIT(CCA), NEW DELHI



भारतसरकार

Government of India

वित्तमन्त्रालय/राजस्वविभाग

Ministry of Finance/ Department of Revenue

मानवसाधनविकासनिदेशालय/Directorate of Human Resource Development

केन्द्रीयप्रत्यक्षकरबोर्ड/Central Board of Direct Taxes

गेटनं०, द्वितीय मं०, जवाहरलाल नेहरू स्टेडियम/Gate No -1, 2<sup>nd</sup> Floor, Jawaharlal Nehru Stadium,

नईदिल्ली-११०००३/New Delhi-110003

F No HRD/PM/APAR/403/SPARROW/2020-21/ 332

Dated 17 04 2023

To

All the Pr. CCsIT (CCA)/Pr.DGsIT/CBDT

**Subject: Revision of last date for submission of self-appraisal by the Officer Reported Upon (ORU) to the Reporting Officer from 15<sup>th</sup> April to 30<sup>th</sup> April from the Reporting Year 2022-23 onwards for the officers/officials of the Income Tax Department - reg.**

Kindly refer to the above

2. The DoPT has revised the last date of submission of self-appraisal by the ORU to the Reporting Officer from 15<sup>th</sup> April to 30<sup>th</sup> April from the reporting year 2022-23 for the officers/officials of the Income Tax Department
3. It is accordingly informed that the date for submission of self-appraisal by the Officer Reported Upon stands revised from 15<sup>th</sup> April to 30<sup>th</sup> of April from the Reporting Year 2022-23 onwards.

Yours faithfully,

(Saurabh Pratap Singh)  
DDIT (SPARROW)  
HRD, CBDT, New Delhi

Copy to-

1. Data Base Cell with the request to upload the letter on [irs-officersonline.gov.in](http://irs-officersonline.gov.in)

DDIT (SPARROW)